



Aide 2 Qualifications

This form can be completed whenever a person is hired to work for the Certified Child Care Center.

DIRECTIONS:

1. Circle the qualifications that apply to the employee.
2. Attach employee's resume.
3. Write notes on the resume confirming that the information is correct. (i.e. Confirmed on 5/25/17 by calling previous supervisor.)
4. Once qualifications are confirmed, save the form in the employee file.
5. The licensing specialist will review the form during your next visit.

Person Completing the form:

Employee Name:

Position:

Position Start Date:

CBR Number:

AIDE 2- 414-300-0110 (Circle the qualification option that applies)

OPTION	Infant and Toddler	Preschool	School-Age
Age	• At least 18 years of age	• At least 18 years of age	• At least 18 years of age
	(a) Have worked at least six months at the center where they are now employed; and (b) Have current certification in first aid and CPR. Training must have practical hands-on instruction; therefore, online training is not acceptable.	(a) Have worked at least six months at the center where they are now employed; and (b) Have current certification in first aid and CPR. Training must have practical hands-on instruction; therefore, online training is not acceptable.	(a) Have worked at least four months in the school-age program where they are now employed; and (b) Have current certification in first aid and CPR. Training must have practical hands-on instruction; therefore, online training is not acceptable.
0110(7)(a) Have completed a minimum of two hours of training on child abuse and neglect that is specific to Oregon law before they can have unsupervised access to children . (b) Aide 2 must have completed OCC approved health and safety training prior to having unsupervised access to children. (c) If caring for infants, they must have completed the OCC approved safe sleep training.			